



CSS 1

Child Safeguarding Statement and Risk Assessment

For: (School Name)

At: (School Address)

This school is a: (tick appropriate)

primary post-primary special school

In accordance with the requirements of the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children 2017*, the Addendum to *Children First (2019)* and 2025, *Child Protection Procedures for Schools 2025* and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed.* (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's *Child Protection Procedures for Schools 2025* as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

(In schools this person is the DLP)

Relevant Person can be contacted on:

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- D Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- D Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- D Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- D Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- D Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- D Fully respect confidentiality requirements as set out in the *Child Protection Procedures for Schools 2025* in dealing with child protection matters.
- D Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed.* (Tusla, 2024), and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

- > Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service
 - ~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website

- > Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children
 - ~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.
 - ~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

- > Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm
 - ~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:
 - ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
 - ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
 - ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
 - ~ The board of management ensures that records of all staff and board member child protection training are maintained.

- > Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla
 - ~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

- > Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons
 - ~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

- > Procedure for Appointing a Relevant Person (In schools this person is the DLP)
 - ~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of pupils	<ul style="list-style-type: none"> Supervision Gaps Unsafe/unauthorised release of child 	<ul style="list-style-type: none"> Parents/Guardians notified of Supervision times for arrival/dismissal Collection of pupils by listed nominated personnel only
2.	Recreation breaks for pupils	<ul style="list-style-type: none"> Inadequate supervision in all yard zones 	<ul style="list-style-type: none"> Adequate agreed supervision levels Yard divided into zones for different class groups Supervision Timetable for Teachers
3.	Classroom teaching	<ul style="list-style-type: none"> Inappropriate or harmful contact during classroom interactions 	<ul style="list-style-type: none"> Supervision Policy SPHE Curriculum Classroom Rules
4.	One-to-one learning support	<ul style="list-style-type: none"> Inappropriate or harmful contact during SEN interactions 	<ul style="list-style-type: none"> Open Door policy with one-to-one teaching SEN Policy Supervision Policy
5.	Online teaching and learning remotely	<ul style="list-style-type: none"> Unmonitored digital communication or contact 	<ul style="list-style-type: none"> School controlled logins Supervised access AUP Policy
6.	Sporting activities	<ul style="list-style-type: none"> Physical harm or inappropriate interactions during sports 	<ul style="list-style-type: none"> Adequate Staff supervision First-Aid Supplies Kit carried by staff Class Teacher Responsible
7.	School outings	<ul style="list-style-type: none"> Physical harm or inappropriate interactions during outings 	<ul style="list-style-type: none"> Adequate Staff supervision First-Aid Supplies Kit carried by staff Class Teacher Responsible
8.	Use of toilet areas in schools	<ul style="list-style-type: none"> Inappropriate contact in toilet areas 	<ul style="list-style-type: none"> Pupils must ask permission to use toilets Classroom toilets used where available One child allowed to use shared toilets at any given time
9.	Annual Sports Day	<ul style="list-style-type: none"> Physical harm or inappropriate interactions during Sports Day 	<ul style="list-style-type: none"> Adequate Staff supervision First-Aid Supplies Kit carried by staff Class Teacher Responsible

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
10.	Fundraising events involving pupils	<ul style="list-style-type: none"> Inappropriate or harmful contact with others during fundraising events 	<ul style="list-style-type: none"> Pupils asked by school to only engage in fundraising events where they are supervised by staff or parents/guardians
11.	Use of off-site facilities for school activities	<ul style="list-style-type: none"> Risk from adults employed by external services Risk of Physical harm or inappropriate interactions 	<ul style="list-style-type: none"> Adequate Staff supervision First-Aid Supplies Kit carried by staff Class Teacher Responsible
12.	Care of children with special educational needs, including intimate care where	<ul style="list-style-type: none"> Inappropriate physical contact or neglect during SEN or intimate support 	<ul style="list-style-type: none"> Intimate Care Policy Two Adult Rule SEN Policy SNA Policy Individual School Support Plans Individual Care Plans SNA Timetable
13.	Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	<ul style="list-style-type: none"> Inappropriate physical contact or harm during challenging behaviour outburst or while restraining a pupil where necessary 	<ul style="list-style-type: none"> Code of Behaviour Class Rules Yard Rules School Rules SEN Policy
14.	Management of provision of food and drink	<ul style="list-style-type: none"> Inappropriate contact with adult delivering hot lunches Pupil who arrives regularly to school without food or drink and is a possible indicator of neglect 	<ul style="list-style-type: none"> Hot Food provider delivers food to front lobby Teacher /pupils deliver food to classrooms Class Teacher /SNA distribute food Class Teacher contact parents if child presents with no lunch/drink Involve DLP if child regularly presents with no lunch/drink
15.	Administration of medicine	<ul style="list-style-type: none"> Incorrect or unsafe administration of medication 	<ul style="list-style-type: none"> Administration of Medication Policy Training for Administration of Medication where appropriate
16.	Administration of First Aid	<ul style="list-style-type: none"> Incorrect or unsafe administration of First Aid 	<ul style="list-style-type: none"> Administration of First Aid Policy Training in First Aid for all staff
17.	Curricular provision in respect of SPHE, RSE, Stay Safe	<ul style="list-style-type: none"> Failure to make pupils aware of necessary information included in SPHE, RSE and Stay Safe lessons 	<ul style="list-style-type: none"> SPHE Policy Whole-school Timetable for 'sensitive' lessons Parents made aware of timetable for SPHE 'sensitive' lessons Parents provided with copies of lessons in advance of teaching

18.	Prevention and dealing with bullying amongst pupils	<ul style="list-style-type: none"> • Risk from physical or emotional harm 	<ul style="list-style-type: none"> • Anti-Bullying Policy-Bí Cineálta • School Rules • SPHE Curriculum
	Training of school personnel in child protection matters	<ul style="list-style-type: none"> • Lack of or incorrect knowledge for staff members in relation to Child protection and Safeguarding procedures and measures 	<ul style="list-style-type: none"> • Child Protection and Safeguarding Policy • Whole school training for all staff in Child Protection and Safeguarding procedures
	Use of external personnel to supplement curriculum	<ul style="list-style-type: none"> • Inappropriate contact with external personnel 	<ul style="list-style-type: none"> • Class Teacher Supervises at all times
	Use of external personnel to support sports and other extra-curricular activities	<ul style="list-style-type: none"> • Inappropriate contact with external personnel 	<ul style="list-style-type: none"> • Class Teacher Supervises at all times • Supervision Policy
	Volunteers/Parents in school activities	<ul style="list-style-type: none"> • Risk of child being harmed in the school by volunteer or parent 	<ul style="list-style-type: none"> • Class Teacher Supervises at all times • Supervision Policy •
	Visitors/contractors present in school during school hours	<ul style="list-style-type: none"> • Risk of child being harmed in the school by visitor/contractor during school hours 	<ul style="list-style-type: none"> • Visitors/contractors must sign in/out • Visitors/contractors will not have access to areas used by pupils unless there is staff supervision available
	Visitors/contractors present during after-school activities	<ul style="list-style-type: none"> • Risk of child being harmed in the school by visitor/contractor after school hours 	<ul style="list-style-type: none"> • Visitors/contractors must sign in/out • Visitors/contractors will not have access to areas used by pupils unless there is staff supervision available
	Students participating in work experience in the school	<ul style="list-style-type: none"> • Risk of child being harmed in the school by students during school hours 	<ul style="list-style-type: none"> • Class Teacher Supervises at all times • Supervision Policy • Work Experience Policy
	Student teachers undertaking training placement in school	<ul style="list-style-type: none"> • Risk of child being harmed in the school by Student Teacher during school hours 	<ul style="list-style-type: none"> • Class Teacher Supervises at all times • Supervision Policy • Student Teacher Policy
	Use of video/photography/other media to record school events	<ul style="list-style-type: none"> • Risk of harm caused by a member of school personnel recording/videoing school events 	<ul style="list-style-type: none"> • AUP • School device used to record events where possible • If Staff use personal devices to record school events all photos/videos etc must be deleted immediately once uploaded to school website

	Breakfast club	<ul style="list-style-type: none"> • Risk of child being harmed in the Breakfast Club by non-school personnel 	<ul style="list-style-type: none"> • Breakfast Club personnel must be trained in new Child Protection Guidelines • Breakfast Club personnel must have access to and be familiar with the Breakfast Club's Child Protection Policy
	Afterschool club	<ul style="list-style-type: none"> • Risk of child being harmed in the Afterschool Club by non-school personnel 	<ul style="list-style-type: none"> • Afterschool Club personnel must be trained in new Child Protection Guidelines • Afterschool Club personnel must have access to and be familiar with the Afterschool Club's Child Protection Policy

Additional pages may be added to the Risk Assessment as required.

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Date:

DDLDP: Date:

13. Give details of child protection training attended by any members of the Board and dates attended:

- All teachers and SNAs attended BíCineálta training
- Principal and Deputy Principal attended CP training in new procedures in Sept. 2025.
- All staff did online ‘Children First’ training in 2023.

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the *Child Protection Procedures for Schools 2025* and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

Copies of Certificates of Attendance at training held by the school

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal’s Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the *Child Protection Procedures for Schools 2025*?

Yes No

16. Since the Board’s last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

Yes No N/A

17. Have these cases been anonymised and redacted as necessary?

Yes No N/A

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

Child Protection Policy Documents sent to be reviewed before they were ratified by B.o.M

(b) Students

Survey

(c) School Personnel

Meeting

9. Outline any aspects of the school’s Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

None

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

11. Has the template for *Notification regarding the board of management’s review of the Child Safeguarding Statement and Risk Assessment* been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school’s Child Safeguarding Statement and Risk Assessment?

D Yes D No D N/A

- School journal
- Other: (please state)

3. Has the board used the most recent *Child Safeguarding Statement and Risk Assessment Template* and formally adopted, without modification, the *Child Protection Procedures for Schools 2025*?

Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date:

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the *Addendum to Children First (2019)*)?

Yes

5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the *Child Protection Procedures for Schools 2025*?

Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the *Child Safeguarding Statement and Risk Assessment Template* for examples.

Yes

Date of this review:

7. How has the Board ensured that the *Child Safeguarding Statement and Risk Assessment* is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

Via email to Patron and Parents/Guardians of all pupils in the school on 11/3/26

Contact details for Tusla

Contact Name: Emer Divilly

Ask for Duty Care Social Worker

Address:

Tusla
No. 7 Dublin Road
Tuam
Co. Galway

Contact Number:

091 511237/087 3421302

Contact details for An Garda Síochána

Contact Name:

Garda Mark Kerrisk

Address:

Headford Garda Station
Headford
Co. Galway

Contact Number:

093 35412/087 7728050

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the *Child Protection Procedures for Schools 2025*? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

March 2018

- 2(a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

Parent/Guardian Notice Board at the entrance to the school

- (b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?
 - D Yes
- (c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?
 - D Displayed at all student entrances
 - D On school website

CSS 2

Review of the Child Safeguarding Statement and Risk Assessment

The *Child Protection Procedures for Schools 2025* require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and *Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025*.

Designated Liaison Person

Name: Mary Mc Nelis

Date Appointed: 2/3/26

Relevant Person

(In schools this is the DLP)

Name: Mary Mc Nelis

Contact details: principal@headfordns.ie

Date Appointed: 2/3/26

Deputy Designated Liaison Person

Name: Brian Qualter

Date Appointed: 2/3/26

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the *Child Protection Procedures for Schools 2025*, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 2/3/26 (most recent review date).

Signed:* Raymond F. Kelly
Chairperson of the board of management

Date: 2/3/26

Signed:* Mary Mc Neill
Principal/Secretary to the board of management

Date: 2/3/26

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on 2/3/27 (expected review date).

* Document to be printed and signed with original signatures

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

Yes No N/A

(b) use unique codes to record child protection matters?

Yes No N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

Yes No N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Yes

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

The DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

- > Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- > The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class.
- > The school plan outlines provision for RSE across each of the different class levels/stages.
- > Most recent policy review was

For primary schools, it should confirm that:

- > Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- > The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class. Schools will be informed if, in the future, the Department approves an alternative or replacement to the Stay Safe Programme.
- > The school plan outlines provision for RSE across each of the different class levels/stages.
- > The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

- (a) the statutory requirements for Garda Vetting are met.

All staff Garda Vetted

- (b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

School requires copies of statutory declaration forms and form of undertaking from all new staff.

- (c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

Statement by the Board

The Board of Management of this school is satisfied that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

Signed: * Raymond Feeney

Date: 2/3/26

Chairperson of the board of management

* Document to be printed and signed with original signatures

CSS 3

Notification Regarding the Board of Management's Review of the Child Safeguarding Statement and Risk Assessment

This template must be used by the board of management to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment.

To:

The board of management of wishes to inform you that:

- (a) The board of management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of (date).
- (b) This review was conducted in accordance with the board of management's review of the Child Safeguarding Statement and Risk Assessment published on www.gov.ie/childprotectionschools.

Signed:* Date:
 Chairperson, board of management

Signed:* Date:
 Principal/Secretary to the board of management

* Doiciméad le priontáil agus le síniú le sínithe bunaidh